



## **LAND ANALYST - INTERMEDIATE TO SENIOR**

Synergy Land Services Ltd. (Synergy) is pleased to offer an opportunity to join our busy team as a land analyst (intermediate to senior), in our St. Albert office.

### **About Synergy**

Synergy is dedicated to providing high-quality land and right-of-way services for projects ranging from large-scale pipeline, power transmission, transportation/infrastructure, telecommunications, upstream oil and gas, renewables, and mineral acquisition.

Applicants must be qualified as follows:

#### **Job Responsibilities**

- coaching and mentoring junior analysts as required
- setting up new project files in database, enter updates and maintain project status
- performing land title, corporate searches and registrations
- preparing requests for third-party agreements and consents
- preparing surface legal documents and other related documentation
- commissioning affidavits
- preparing Crown applications for disposition
- identifying interested parties according to provincial regulations
- performing self-audit of work output
- strictly adhering to all Synergy policies and procedures
- participating in and strictly adhering to Synergy HSE policies and procedures
- staying current on relevant local affairs/news
- performing other duties as required

#### **Qualifications**

- Three (intermediate) to 10+ (senior) years' industry-related experience
- diploma in Land Administration preferred
- valid Commissioner for Oaths
- intermediate to in-depth knowledge and understanding of Canadian/provincial regulatory processes and of land systems
- ability to learn new tasks quickly
- excellent organizational skills
- self-motivated
- ability to thrive in a fast-paced, challenging work environment
- committed team player with the ability to work independently
- ability to build and maintain effective working relationships with colleagues, clients, industry, and stakeholders
- exceptional written, verbal, and interpersonal communication skills



- adherence to the highest ethical and professional standards
- acute attention to detail
- high proficiency in word processing, spreadsheets, and standard applications (MS Office is an asset)
- proficiency using multiple land systems

**If you are looking for an opportunity to refine your professional skills and grow your career in the land industry, Synergy is the place for you.**

Synergy is an equal opportunity employer. Only qualified candidates will be considered.

Submit resumes to the attention of Human Resources via email: [resumes@synergyland.ca](mailto:resumes@synergyland.ca).

**Please refer to Job Posting code SEPT2023LANANAINTSR-STA. Posting closes October 13, 2023.**

Please view our website, [www.synergyland.ca](http://www.synergyland.ca), for additional information in regards to services we provide.